Bob Holden Governor



Michael Hartmann Commissioner

## State of Missouri OFFICE OF ADMINISTRATION Post Office Box 809 Jefferson City, Missouri 65102 (573) 751-2971 http://www.oa.state.mo.us/acct/

James A. Carder
Director
Division of Accounting

## **MEMORANDUM**

TO: State Agencies

FROM: OA, Division of Accounting

DATE: November 29, 2001

**RE:** Construction-In-Progress Procedures

With the implementation of GASB Statement 34, all construction-in-progress must be established on SAM II. Procedures are attached. These procedures detail how to establish construction-in-progress on the balance sheet for projects currently outstanding and how to record the completed asset on the fixed asset subsystem and balance sheet once the project is completed. The SAM II Online Policies and Procedures will be updated with these procedures in the near future.

If you have any questions regarding these procedures, please contact Karen Harms at (573) 751-4761, harmsk@mail.oa.state.mo.us or Lynn Cannon at (573) 751-1899, cannol@mail.oa.state.mo.us.

KH:kc/constinprog Attachment